



Tudor Grange Primary Academy
Hockley Heath

SCHOOL ADMISSIONS POLICY For 2024 - 25

Policy last reviewed by the Local Governing Body	22 nd September 2022
Review frequency	Annual
Policy due for review	September 2023

Tudor Grange Primary Academy Hockley Heath

Admission arrangements for 2024-25

Our admissions form part of the Solihull Council coordinated scheme.

The 2021 School Admissions Code requires children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted to be given equal first priority in admission arrangements, alongside looked after children (LAC) and children who were previously looked after by English local authorities (PLAC).

The school's admission number is 30. If the number of applications is lower than the school's admission number, all applicants will be admitted. If there are more applications than places available, then all applications will be considered together and at one time by a committee of the governing body. Each application will be given a priority from the following oversubscription criteria and the list of applicants will be put in priority order.

Oversubscription criteria

Priority 1a: Looked after children, previously looked after children who are now adopted, children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted

Priority 1b: Children whose exceptional circumstances can only be met by that particular school.

Priority 2: Children who normally live in the catchment area of the school

Priority 3: Children who have an older brother or sister at Tudor Grange Primary Academy Hockley Heath at the same time.

Priority 4: Children who attend the nursery class within Tudor Grange Primary Academy Hockley Heath.

Priority 5: Children who live closest to Tudor Grange Primary Academy Hockley Heath measured in a straight-line from the child's home to the school.

Tudor Grange Primary Academy Hockley Heath will consult on admissions arrangements whenever there are any changes proposed to these arrangements, or every 7 years if there are no changes proposed.

Notes:

1. Children with an education health and care plan that names Tudor Grange Primary Academy Hockley Heath will be offered a place first, provided that their specific needs can be met. This will reduce the number of places available.
2. Applications with exceptional social or medical grounds must be supported by independent professional evidence. The Cabinet Member Advisory Group for Admissions will consider

applications and evidence and make recommendations to Cabinet Member, who will grant priority 1b to applications with exceptional circumstances.

3. Under Priority 3, a brother or sister must live at the same address and could be:
 - a brother or sister sharing the same parents;
 - a half-brother or half-sister, where two children share one parent;
 - a stepbrother or stepsister, where two children are related by a parent's marriage or civil partnership (a formal arrangement that gives same-sex couples the same legal status as married couples);
 - the separate children of a couple who live together; or
 - an adopted or fostered brother or sister.
 - Priority is not given if the brother or sister attends the nursery unit as this is non-statutory education.
4. There is no guarantee of transfer from nursery to reception class; a further application must be made the following year.
5. If possible, places will be offered at the same school to twins, triplets and children from other multiples births, as long as we comply with infant class size legislation. If only one place can be offered the parent will choose which child should have the place.
6. If a priority group has more applicants than places available priority will first be given to those with an older brother or sister at the school and then to those living nearest the school (measured in a straight line from home to school).
7. Distances are measured by our admissions system. The admissions system uses six-figure grid references provided by the Local Land and Property Gazetteer (LLPG). The grid references provide a unique point on each property.
8. If two or more applications in the same priority have the same distance, but only one place can be offered, a computerised random allocation system will be used to decide which applicant has the highest priority. The applicant with the lowest random number will have the highest priority.
9. The home address is the place where the child is permanently resident with his or her parents. When a child lives between two addresses, the address used for offering a school place will be where the child lives for most of the school week (Monday to Friday). If care is split equally, parents can choose which address will be used.
10. Applications received after the closing date are late. They will not be processed until after the published offer day. Late applications will be considered when places are allocated from the waiting list. Changes to on-time applications received before the LA starts the allocation will be considered if possible. Changes after this will be processed with late applications.
11. Applications for a school place at any time other than the normal time for admission (in-year admission) should be made to parents' home council for processing. If there is a vacancy in

the relevant year group a place will be offered. If the year group is full the governing body will apply the admission criteria to the application so that it can be placed on the waiting list.

12. The Local Governing Body recognises its duty to comply with the Local Authority Fair Access Protocol to provide fair access to school for pupils who need a school place because they have missed, or are at risk of missing, education.
13. Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school should contact School Admissions at Solihull Council. Appeals will be heard by an independent panel.